

Glens Falls Guiding Steps Dance School

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www.guidingsteps.com

Welcome Packet

2017-2018

Welcome to Glens Falls Guiding Steps Dance School. We are proud to be in our 22nd season! This packet includes various information that is important for students ranging from first year to Company members. Everything from attire to recital dates are available, so PLEASE READ carefully and thoroughly. A schedule with a detailed list of classes is available online at www.guidingsteps.com. Our fall schedule will remain the same until June, but additional classes may be added in January. Classes are subject to change due to the enrollment of students. For those students and parents who are new to Glens Falls Guiding Steps, we have a few attire guidelines that we require students to follow.

What To Wear

It is important for each student to have proper attire while attending class for safety reasons and to also help the teachers properly correct form and posture. Also, please be advised that for our recital, you may be required to purchase different colored tights and/or shoes.

- **Ballet:** All students must be prepared with tights, leotard, and ballet shoes. While purchasing ballet shoes, parents should be aware to avoid ballet "slippers". These are bath like slippers and may even have a satin texture. They are extremely slippery and not proper for class. Pink or white tights and pink ballet shoes are preferred for class, along with a pink or black leotard. Warm-ups and ballet skirts are permitted.
- **Tap:** all students must be prepared with tights, a leotard and tap shoes. White, black and pink tights are acceptable for tap. Black tap shoes are required for class. Knit warm-ups are permitted.
- **Jazz:** Preferred is a standard black leotard but other colors are acceptable. Black or tan tights, and a black jazz shoe is required. Knit warm-ups are permitted,
- **Hip-Hop:** Any athletic wear, sneakers, t-shirts, sweatshirts, and hats are allowed. However, pants should not be dragging on the ground.
- **Contemporary:** Form fitting athletic wear, barefoot.

Communication

Guiding Steps does the majority of its communication through its monthly newsletters. These newsletters are given to each student, are posted on the bulletin board at the studio, and are also posted on our website www.guidingsteps.com. Questions are always welcome.

Debra Wood *Phone* :518-792-1632, Lori George *Text*: 518-480-9275, or email info@guidingsteps.com

All Classes please take note of the following:

Gum chewing is not allowed while in class. Any and all jewelry must be removed before starting class, especially hoop earrings and other “dangly” jewelry. Water bottles are always welcome, and we encourage students to bring them to stay hydrated during class.

Recitals and Show Dates:

Each year we have our recital titled Praise Jubilee. This year our Spring recital will be on May 26, 2018 at the Wood Theater. Costumes for students will be ordered through Guiding Steps after winter vacation. (Details regarding amounts and due dates will be in newsletters to follow). Dress rehearsals take place the night prior to your recital date. They begin at 4:00 p.m. and generally last two hours. Students MUST attend the dress rehearsal, for last minute details and to prepare them for the evening ahead of them. The night of the recital, students should arrive at 6:00 p.m. Showtime is at 7:00 p.m. and students should be prepared to go on at 6:45. There is also a yearly Christmas Show and costumes are provided for this event.

Snow days/Holiday Breaks

We follow the South Glens Falls School District’s vacation calendar. We provide make up classes for those weeks. Please see your teacher and/or the office for make-up times. In addition, Guiding Steps may close due to poor winter/road conditions. If you are questioning a closure, you may call 518-792-1632, or visit www.guidingsteps.com, or our **Facebook page – Glens Falls Guiding Steps**. *Also, please be advised you will not be reimbursed for any absences as make-up classes are available.*

What is the Company?

Company is split into two groups of dancers – Intermediate and Advanced. These girls are a dedicated group of dancers who consistently represent Guiding Steps and who dance to inspire with integrity. As well as performing in both shows, Company members will perform at various places throughout the year. They have performed at Aviation Mall, The Glens Falls Civic Center, The Festival of Trees, Youth for Christ-Excel & Breakout and Project Dance in Times Square. These dancers are dedicated to advance in the different styles of dance including ballet, jazz, tap, contemporary, hip hop and musical theatre. Should you be interested in auditioning or looking for more details, please call Miss Debi 518-792-1632 or email info@guidingsteps.com.

Costumes

Payments for our Spring Recital costumes will be due January 15, 2018. We will have the price list posted in the studio sometime in December.

PAYMENT POLICY

- There is a non-refundable \$20 registration fee for NEW students.
- Payments are taken in 4 week intervals. Each class is \$14 per hour.
- Master Private Lessons are \$25 per HALF HOUR. (This rate may vary based on the instructor).
- Please see attached schedule for payment due dates. You have that week, plus the following week to make the tuition payment. There is a \$5 late fee added every week after the second week you are tardy.
- If your child is sick, or the studio must close for weather/vacation, there will be a comparable make up class that your child can attend.
- If your balance is delinquent 2 months, you will not be permitted to take lessons. Please see the office should you need to make payment arrangements. Company members are NOT excluded from this policy.
- Ask the office about PREPAID and/or FAMILY DISCOUNTS.

PAYMENT DUE DATES

All Payments are due in 4 week increments

Payment Schedule for 2017-2018 is as follows:

September 11-16, 2017

October 9-14, 2017

November 6-11, 2017

December 4-9, 2017

January 2-6, 2018

January 29-February 3, 2018

March 5-10, 2018

April 2-14, 2018

May 1-5, 2018

School vacations have already been figured into the payment schedule when the dance school is closed. We will be operating on Monday Holidays. If you have any questions, please feel free to call Miss Debi 792-1632 or TEXT ONLY to 518-480-9275.

IMPORTANT DATES

We will be closed the following days:

November 22-25, 2017	Resume classes on November 27, 2017
December 23, 2017 – January 1, 2018	Resume classes on January 2, 2018
February 18-24, 2018	Resume classes on February 26, 2018
March 30 – April 7, 2018	Resume classes on April 9, 2018

RECITAL DATES:

The following are our Recital Dates (and are subject to change):

Christmas Show: December 1 & 2, 2017

Praise Jubilee (Spring): May 25 & 26, 2018

****Dress rehearsal is the first night and the show is the following.****

--Dancers arrive at 4:00 pm for dress rehearsal, and 6:00 pm on night of show.